

**CONTRACT FOR THE PROCUREMENT OF STARTER TOOLKITS FOR THE IMPLEMENTATION  
OF FY 2023 SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP) –  
CONTINUING APPROPRIATIONS**  
**Lot 23 – Electronics Products Assembly and Servicing NC II – Service Consumer Electronic  
Products and Systems**

THIS CONTRACT made this \_\_\_\_\_ day of DEC 03 2024 2024 by and between **TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)** with principal address at TESDA Complex, East Service Road, South Luzon Expressway, Fort Bonifacio, Taguig City, Metro Manila, Philippines (hereinafter called the "**Procuring Entity**") of the one part and **ACMI Office Systems Philippines Inc.** with business address at AYSN Building 268-A N.Domingo St., San Juan City, and contact details: rose.delacruz@acmiphil.com/ 02-8654-0888 (hereinafter called the "**Supplier**") of the other part;

**WHEREAS**, the Procuring Entity invited Bids for certain goods and ancillary services, particularly for **Lot 23 – Electronics Products Assembly and Servicing NC II – Service Consumer Electronic Products and Systems** under the Procurement of Starter Toolkits for the Implementation of FY 2023 Special Training for Employment Program (STEP) – Continuing Appropriations and has accepted a Bid from the supplier in the sum of **Eighty Nine Thousand Sixty Pesos (P89,060.00)** (hereinafter called "**the Contract Price**").

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of the Contract referred to below.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, viz.:
  - A. Bidding Documents
    - Invitation to Bid (hereto attached as **Annex "A"**);
    - Instruction to Bidders (hereto attached as **Annex "B"**);
    - Bid Data Sheet (hereto attached as **Annex "C"**);
    - General Conditions of Contract (hereto attached as **Annex "D"**);
    - Special Conditions of Contract (hereto attached as **Annex "E"**);
    - Schedule of Requirements Bid Forms (hereto attached as **Annex "F"**);
    - Technical Bid Forms (hereto attached as **Annex "G"**);
    - Financial Bid Forms (hereto attached as **Annex "H"**);
    - Supplemental Bid Bulletin No. 1 (hereto attached as **Annex "I"**);
  - B. Bid Submissions by the Supplier
    - Eligibility Documents (hereto attached as **Annex "J"**);
    - Technical Documents (hereto attached as **Annex "K"**);
    - Financial Documents (hereto attached as **Annex "L"**);
  - C. Notice of Award (hereto attached as **Annex "M"**); and
  - D. Performance Security (hereto attached as **Annex "N"**)
3. Delivery Period and Delivery Place:

**Delivery Period:** Within **ninety (90) calendar days** upon receipt of Notice to Proceed (NTP)  
**Delivery Place:** Various designated warehouses of the TESDA Provincial Offices as well as per the distribution list attached as Annex C and Annex D of the TESDA Bidding Documents
4. In consideration of the payments to be made by the **PROCURING ENTITY** to the **SUPPLIER** as hereinafter mentioned, the **SUPPLIER** hereby covenants with the **PROCURING ENTITY** to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

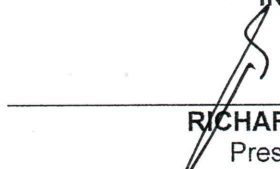
5. Payment in favor of the **SUPPLIER** shall only be made upon full delivery and final acceptance of the toolkits.
6. The **PROCURING ENTITY** hereby covenants to pay the **SUPPLIER** in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable subject to applicable withholding tax under the provisions of this Contract at the time and in the manner prescribed by the Contract.
7. Any delay in the delivery of goods shall be governed by Section 68 (Liquidated Damages) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. For the procurement of goods, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion of everyday of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, the Procuring Entity may rescind or terminate the Contract without prejudice to other courses of action and remedies available under the circumstances.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**TECHNICAL EDUCATION AND  
SKILLS DEVELOPMENT AUTHORITY**

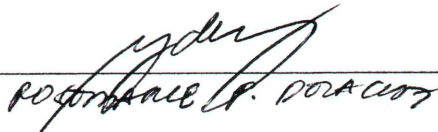
**ACMI OFFICE SYSTEMS PHILIPPINES  
INC.**

  
**JOSE FRANCISCO "KIKO" B. BENITEZ**  
 Secretary/Director General

  
**RICHARD NGUI**  
 President

**SIGNED IN THE PRESENCE OF:**

  
**ROSALINA S. CONSTANTINO**  
 Executive Director  
 Regional Operations Management Office

  
**ROSALINDA P. DORACION**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
SAN JUAN CITY ) S.S.

BEFORE ME, a Notary Public for and in the Province/City of SAN JUAN CITY this DEC 03 2024 2024 personally came and appeared:

NAME	VALID ID NO.	ISSUED BY
JOSE FRANCISCO "KIKO" B. BENITEZ		
RICHARD NGUI		

Known to me and to known to be the same persons who executed the foregoing instrument which they acknowledge before me as their free and voluntary act and deed and that of the entities they represent.

WITNESS MY HAND AND SEAL this DEC 03 2024 2024 at SAN JUAN CITY.

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 Book No. : IX  
 Series of 2024

**ATTY. PEDRO SANTOS JR.**  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31, 2025  
 PTR NO. 123 San Juan City 01/09/2025  
 IBP NO. 297286, Pasig City 01/09/2024 ROLL NO. 8364  
 APP. NO. 6, MCLE CERT. OF EXEMPTION VII-NP 003176  
 143 F. BLUMENTRITT ST., SAN JUAN CITY  
 METRO MANILA PHILIPPINES